

BUSINESS ENGLISH COURSE TIMETABLE.



INTENSIVE: 1 to 12 weeks

Monday to Friday | 30 Lessons per week | 10 Speaking – 6 Writing – 3 Reading – 2 Listening – 4 Grammar lesson

SEMI-INTENSIVE: 1 to 12 weeks

Monday to Friday | 15 Lessons per week | Lessons can be taken as and when the student chooses (Day and time). Lesson count must not exceed 15 per week. Timetable must be made before first lesson.

Day	Period 1		Period 2		Period 3		Period 4		Period 5		Period 6	Evening
	09:00 to 10:00		10:15 to 11:15		11:30 to 12:30		13:30 to 14:30		14:45 to 15:45		16:00 to 17:00	
Monday	Speaking	15 MINUTES BREAK	Speaking	15 MINUTES BREAK	Reading	60 MINUTES LUNCH	Listening	15 MINUTES BREAK	Grammar	15 MINUTES BREAK	Review	PRIVATE STUDY HOMEWORK TASKS
Tuesday	Writing		Writing		Speaking		Speaking		Grammar		Review	
Wednesday	Speaking		Speaking		Reading		Writing		Grammar		Review	
Thursday	Writing		Writing		Listening		Speaking		Grammar		Review	
Friday	Speaking		Speaking		Reading		Writing		Speaking		Review	
Saturday	<ul style="list-style-type: none"> Centre closed on weekends for General English & English for Work classes. 											
Sunday	<ul style="list-style-type: none"> Social trips and activities are run every other weekend. 											

- **STUDENT NUMBERS:** Upper cap of six – lower cap of two per class.
- **ATTENDANCE:** Must have 90% or more per week (27 Classes a week for the intensive course - 13 for the semi-intensive one).
- **COURSEWORK:** Daily homework tasks given – 90% must be complete.
- **EXAM GRADE:** Minimum pass rate of 75% to progress to next level. Students can only progress every 3 months from the first start date.
- **ENROLMENT:** Weekly – Start any Monday.
- **LEARNING LOGS & PROGRESS CHART:** Must be completed and checked by teacher daily.
- **PARTICIPATION:** Evaluated by teacher.
- **REFUND:** 90% given back after first 2 lessons. No refunds after 2 lessons.

- ⇒ 10K per class – 300K a week – 1.2k per month = Intensive.
- ⇒ 10k per class – 150k a week – 600k a month = semi-intensive.
- ⇒ Application fee of 10k